

REGISTRATION GUIDE FOR STUDENT-ATHLETES

The Michigan Scholastic Cycling Association partners with Sports Illustrated Play for our registration needs. Here is some important information that you need to know about using our registration system.



- The registration site is here: www.miscabike.org/register
- Registration accounts are “family” accounts. The primary account holder must be 18 years or older. Multiple adults and children can be added to the account.
- In order to register a student-athlete, you must be their parent or legal guardian.
- All registrants must use their legal name.
- Three (3) email addresses can be added to the account. If you have a child in the League and would like your child and/or spouse to receive emails from team coaches and MiSCA, please add their email address to the account.
- Receive urgent text updates from your coaches or MiSCA via *easyAlert. To activate this service, you must “opt-in”.
- You will be required to add a photo image of your child to his/her profile if you haven’t already. The image will be visible on the team roster for coaches, parents, and riders to see.

REGISTRATION CHECKLIST

- Name of team
- Name, date of birth, grade, school your child attends
- Doctor’s name and phone number
- Insurance provider and provider number
- List of medical issues, allergies, medications
- Emergency contact’s name and phone number
- Photo image of your child
- Credit or debit card for payment

HOW TO REGISTER YOUR STUDENT-ATHLETE

1. Create account using primary account holder’s email address or log into your existing account.
2. From the dashboard, select **REGISTER TO PLAY/PARTICIPATE**.
3. Select your child from the list of Registrants and select **REGISTER NOW**.
NOTE: If your child does not already have a profile, select NEW CHILD and **REGISTER NOW** and enter child’s general information and select **SAVE**.
4. All open registration sessions available to your child will appear here. All riders are required to register for the COACH & RIDER ANNUAL REGISTRATION, select **REGISTER AS A RIDER**.
NOTE: riders wishing to participate in the D&D Bicycles MiSCA Race Series are also required to register for the entire series or individual events. If at this step, you will be asked for a category.

5. THERE ARE UP TO 2 REQUIREMENTS AT THIS POINT:
 - a. **Participation Code:** At various times of the year, there may be a Participation Code required. Enter the participation code here and select SAVE. If you are seeing this requirement and do not have the current code, please contact your coach or the [Registrar](#).
NOTE: participation codes are not the same as promotion codes. Participation codes are used to proceed with the registration process. Promotion codes are typically used for various discounts and are entered at checkout.
 - b. **Person ID Image:** Upload an image of your child. This is important for security purposes.
NOTE: You can change the profile picture at any time by going to the dashboard and under Account Options select ACCOUNT SETTINGS. Click on the name under of your child under Children and under Child Options select CHANGE IMAGE.
6. Now you will be asked sever questions and required to agree to multiple terms and conditions. If you have a Promotion Code, you can enter it now Select **CONTINUE**.
7. Please read the Consent Form and select **I AGREE** to proceed.
8. From the Shopping Cart, select **CONTINUE TO CHECKOUT** to complete the payment process.
NOTE: if wishing to register additional children or for races, select **REGISTER ADDITIONAL PLAYERS/VOLUNTEERS** and repeat the above steps starting with step 3.
9. You will receive a confirmation email with your registration receipt.

NOTE: When you register for the entire series in the single registration, the rider will be entered into all of the races for the year (listed in the list of available registrations). Unfortunately, the individual races will still appear to be available for registration, though unnecessary.

HOW YOUR STUDENT-ATHLETE CAN RECEIVE TEAM COMMUNICATIONS

We strive to make communication easier on everyone. An easy way for coaches to communicate with their student-athletes and parents is through the Team Wall in SI Play. Communications can be via the Team Wall chat, email, and/or text messaging. For your student-athlete to receive communications they must have their email address and/or phone number added to the family registration account. NOTE: in order to receive text message communications, you must “Enable Text Messaging” and activate each phone number using the instructions below. Your student-athlete will then have login privileges to participate on the Team Wall, but unable to register himself/herself.

How to add your student-athlete’s contact information:

1. Log in to your account.
2. From the dashboard, under ACCOUNT OPTIONS, select **ACCOUNT SETTINGS**.
3. Under CHILDREN, select your student-athlete.
4. Under CHILD OPTIONS, select **EDIT**.

- Under CONTACT INFORMATION, enter your student-athlete's email address, check the 3 boxes to receive reminders, and enter the child's phone number.

Contact Information

Child Login Email Share with My Team

Enter Student-Athlete's Email Address

(Optional - to allow children to log into the SI Play Mobile App and Team Website)

Receive Upcoming Event Reminders

Games

Practices

Other Events

Primary Phone Share with My Team Phone Type

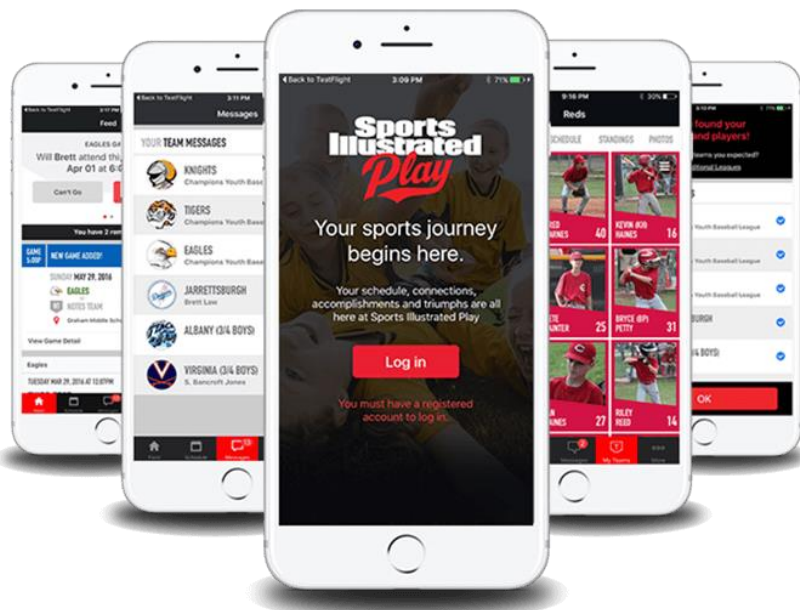
Enter Student-Athlete's Phone Number (mobile is ideal)

Mobile ▼

- Select **SAVE** and then **BACK TO ACCOUNT OVERVIEW**.
- Under the section titled GET TEXT MESSAGES, select **ENABLE TEXT MESSAGING**.
- Select **ENABLE TEXTING** and complete the steps to **ACTIVATE** easyAlerts. Select **SAVE**.
- Repeat step 8 for each phone number on your account.

STAY CONNECTED WITH YOUR TEAM

Sports Illustrated Play is a leading team and league management system, now providing schedules, calendars, communications, rosters and more to busy coaches and youth sports families in an easy-to-use app. The SI Play app is free and can be used with any team or club!



<https://itunes.apple.com/us/app/sports-illustrated-play/id1048786895>



<https://play.google.com/store/apps/details?id=com.siplay.android.siplay>